



VESTAL FIRE DISTRICT

1136 Front Street, Suite 01
Vestal • New York • 13850
Phone: 607-797-2756
www.vestalfiredistrict.org

**Board of
Fire Commissioners**
David Harrington
Daniel Kirchheimer
Thomas McCartney
Keith Purdy
Mark Tomko

Subject to Change Prior to Meeting

Special Board of Fire Commissioner Meeting Agenda

February 11, 2026.

1. Present: Thomas McCartney, Chairman
David Harrington, Commissioner
Mark Tomko, Commissioner - Absent
Daniel Kirchheimer, Commissioner
Keith Purdy, Commissioner
Others:
- District Staff: Susan Bowen, Fire District Secretary
Paige Willes-Brown, Director of Purchasing
Marisa Butler, Fire District Treasurer
Clay Ellis, Director of Communications
2. Call to Order at 6:30 pm
3. Pledge of Allegiance
4. Approval of the Previous Meeting Minutes
5. Correspondence Report
6. Bid Openings
7. Scheduled Appointments (Guests)
 - 7.1 Leslie Chrysler – Prime Communication AT & T FirstNet
 - 7.2 Smith Brothers Nick Spencer and Chris Hutchings, McNeil & Company Patrick Quinn and Dave Denniston
8. Operations Report – Chief Paffie (or Designee)
9. Department Business Report – President Eaton (or Designee)
10. Station Reports (Fund Raiser/Special Events/Member Requests)
 - a. Station 1
 - b. Station 2
 - c. Station 3
 - d. Station 4
11. Membership (New and Current)
 - 11.1 Request to approve Giovanna Seaver as a new member of Company 4.



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12. Commissioner Report

- a. Commissioner McCartney – Administrative/Policy
- b. Commissioner Harrington – Financial/Records Management/Quality Assurance/LOSAP
- c. Commissioner Tomko – Training/Safety Programs/Fred Singer Training Facility
- d. Commissioner Kirchheimer – Facilities/Information Technology/Physical Security/Human Resources
- e. Commissioner Purdy – Asset/Equipment/Fleet Management

13. Director of Communications-Clay Ellis

14. Secretary Report

- 14.1 Request to attend the PERMA 2026 Annual Member Conference May 13 to May 15.

15. Elections (Annual or Special)

16. Treasurer Report

17. Approval to Properly Audit and Pay Claims as Submitted

18. Director of Purchasing Report

18.1 Request to approve the members to attend National Foam Fluorine Free Foam Global Firefighting school from March 31, 2026, to April 2, 2026, at the TEEEX Fire Field in College Station, Texas. Travel Dates will be March 30, 2026, and April 3, 2026 .

18.2 Request to approve to spend up to \$25,000 on purchases needed for Foam School

18.3 Request to approve Asst. Chief Charles Paffie to be assigned as the group leader following the group for Foam School and designated as a debit card holder for the Vestal Fire District for the purpose of Lodging and Travel Expenses.

18.4 Request to approve the following updates to 2025 Encumbrances:

A3410.410	Witmer Associates (theFireStore)	Majestic Fire Gloves	\$1,433.71
A3410.410	Morris-Croker LLC	LION Legend Helmets (Black & Red)	\$2,488.20

Total amount of Encumbrances: **\$170,256.58.**

18.5 Motion to approve Chief 32-2 Monthly Mileage Report from December 17, 2025, to January 28,2026. See Report in Addendum.



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18.6 Request to approve to write a check in the amount of \$950 to be given to Dustin McCartney to deliver to Lighthouse Electric & Property Maintenance for the purpose of hanging up training TVs at Station 1. Vendor requires payment after work is completed.

19. Resolutions

19.1 Resolution 2026-003 In the Matter of approving the 2025 certified points for LOSAP

20. Policies and Procedures

20.1 Review Application Process

21. Unfinished Business

22. New Business

22.1 Discussion and approval to purchase health insurance for fire district employees.

22.2 Brief discussion on the Physical Program

22.3 Discussion on replacing a Chief Response Vehicle Project

22.4 Discussion on UTV Project

22.5 Discussion on Rescue 32-2 Change Order

23. Public Input Session – Members of the public may speak on meeting items only.

24. Announcements

25. Executive Session (if needed)

25.1 Go into Executive session to discuss the resume and employment history of an individual which may lead to his or her employment.

26. Motion to Adjourn