



VESTAL FIRE DISTRICT

1136 Front Street, Suite 01
Vestal • New York • 13850
Phone: 607-797-2756
www.vestalfiredistrict.org

**Board of
Fire Commissioners**
David Harrington
Daniel Kirchheimer
Thomas McCartney
Keith Purdy
Mark Tomko

Special Board of Fire Commissioner Meeting Agenda on September 3, 2025.

Meetings begin at 6:30pm unless otherwise noted.

1. Present Thomas McCartney, Chairman
David Harrington, Commissioner
Mark Tomko, Commissioner
Daniel Kirchheimer, Commissioner
Keith Purdy, Commissioner
Susan Bowen, Fire District Secretary
Paige Willes-Brown, Director of Purchasing
Marisa Butler, Fire District Treasurer
2. Call to Order
3. Pledge of Allegiance
4. Approval of the Previous Meeting Minutes
5. Correspondence Report
6. Bid Openings
7. Scheduled Appointments (Guests)
8. Operations Report – Chief Paffie (or Designee)
9. Department Business Report – President Eaton (or Designee)
10. Station Reports (Fund Raiser/Special Events/Member Requests)
11. Membership (New and Current)
12. Commissioners Reports
13. Director of Communications-Clay Ellis



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14. Secretary Report

14.1 Request to approve Secretary Bowen to sign the Document Disposition Election Form from Firefly Admin, Inc. as District Secretary and Records Management Officer that all original documents will be returned with the Annual Report.

15. Elections (Annual or Special) - None

16. Treasurer Report

16.1 Motion to approve the following budget transfer:

From Line Item	To Line Item	Amount Requested	Explanation
A917	A3410.209	\$ 11,600.00	Cover Expense for Ductless Split for Station 4

17. Approval to Properly Audit and Pay Claims as Submitted

17.1 Request to approve the Audit and Claims for 2025 Expenses dated September 5, 2025, in the total amount of \$62,554.17.

18. Director of Purchasing Report

18.1 Request to approve Chief's Mileage Reports from July 17, 2025, to August 20, 2025. See Reports in Addendum.

18.2 Request to approve the purchase of (1) Harrington Floating Barrel Strainer with NH Female Long Handle Swivel with 6" Hose Connection, and (1) Task Force Tips Legacy Adapter, 5" Storz to 6" NH from the theFireStore for an estimated cost of \$1,600, including shipping cost.

18.3 Request to approve repair cost of (9) Drysuits from NRS Rescue in the amount of \$1,439.15 to come out of Water Rescue budget.

19. Policies and Procedures - None

20. Unfinished Business

21. New Business

21.1 Awarding of the hose bid from August 20th meeting



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21.2 Request from NYS OFPC Fire Protection Specialist Brennon Tompkins to secure two fire Stations and the Fred Singer Training Facility for a Firefighter 2 Instructor Authorization for 40 students (20 per station) with propane prop burns at the Training Facility on December 5th, 6th and 7th from approximately 7:30am to 5pm each day. Fire Stations to be used would be Station #1 and Station #3.

21.3 Request to approve Ironwood Heavy Highway LLC to park bucket trucks at old Station 4 for September and October 2025 as they will be doing tree trimming in the Vestal area.

22. Resolutions

22.1 Request to approve Resolution 2025-014 to expend from the Capital Reserve Fund for Capital Improvement to Station 3 for the replacement of the rear concrete pad in the amount not to exceed \$12,500. (See attached Resolution)

23. Announcements

24. Public Input Session – Members of the public may speak on meeting items only.

25. Executive Session (if needed)

26. Motion to Adjourn



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VESTAL FIRE DISTRICT RESOLUTION TO EXPEND FROM CAPITAL RESERVE FUND FOR CAPITAL IMPROVEMENTS

Resolution No. 2025-014

WHEREAS, pursuant to General Municipal Law § 6-g, the Vestal Fire District in the Town of Vestal, County of Broome, State of New York, established the “Capital Improvement Capital Reserve Fund for the purpose of accumulating capital reserves for acquiring, maintaining, repairing, improving, and replacing the buildings and land of the Vestal Fire District; and

WHEREAS, at a duly noticed public meeting held on Wednesday September 3, 2025, the Board of Fire Commissioners of the Vestal Fire District authorized and approved the expenditure of an amount not to exceed \$12,500 from the Capital Improvement Capital Reserve Fund to pay for the necessary replacement of the rear concrete pad at Vestal Fire Department Station #3 as it has been determined to be necessary for the Fire District pursuant to Section 6-g of the General Municipal Law; and

BE IT FURTHER RESOLVED THAT this resolution is subject to permissive referendum.

A vote was then taken upon the motion for adoption with the following results:

<u>THOMAS MCCARTNEY, CHAIRMAN</u>	<u>VOTING</u>
<u>DAVID HARRINGTON, COMMISSIONER</u>	<u>VOTING</u>
<u>MARK TOMKO, COMMISSIONER</u>	<u>VOTING</u>
<u>DANIEL KIRCHHEIMER, COMMISSIONER</u>	<u>VOTING</u>
<u>KEITH PURDY, COMMISSIONER</u>	<u>VOTING</u>

The Chairman then declared said Resolution adopted by the majority of the permanent vote of the total voting power of the Board of Fire Commissioners of the Vestal Fire District in the Town of Vestal.

By Order of the Board of Fire Commissioners of the Vestal Fire District, VESTAL, NEW YORK.

DATED: September 3, 2025
Susan Bowen, Fire District Secretary
Vestal Fire District