



VESTAL FIRE DISTRICT

1136 Front Street, Suite 01
Vestal • New York • 13850
Phone: 607-797-2756
www.vestalfiredistrict.org

**Board of
Fire Commissioners**
Ronald Birdsall
David Harrington
Daniel Kirchheimer
Thomas McCartney II
Mark Tomko

Special Board of Fire Commissioner Meeting Minutes

Meeting to begin at 7:30pm

1. Present: Thomas McCartney, Chairman
David Harrington, Commissioner
Mark Tomko, Commissioner
Daniel Kirchheimer, Commissioner
Ronald Birdsall, Commissioner
Susan Bowen, Fire District Secretary
Paige Willes-Brown, Director of Purchasing
Marisa Butler, District Treasurer
Clay Ellis- Director of Communications
2. The meeting was called to order at 6:30pm.
3. Commissioner McCartney led the Pledge of Allegiance to those present.
4. Approval of the Previous Meeting Minutes-None.
5. Correspondence Report-None.
6. Bid Openings-None.
7. Scheduled Appointments (Guests)-None
8. Operations Report – Chief Paffie (or Designee)-None
9. Department Business Report – President Eaton (or Designee)-None.
10. Station Reports (Fund Raiser/Special Events/Member Requests-None.
 - a. Station 1
 - b. Station 2
 - c. Station 3
 - d. Station 4
11. Membership (New and Current)-None.
12. Commissioner Report-None.
 - a. Commissioner McCartney – Administrative/Policy
 - b. Commissioner Harrington – Financial/Records Management/Quality Assurance/LOSAP
 - c. Commissioner Tomko – Training/Safety Programs/Fred Singer Training Facility



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- d. Commissioner Kirchheimer – Facilities/Information Technology/Physical Security/HR
- e. Commissioner Birdsall – Asset/Equipment/Fleet Management

13. Director of Communications-Clay Ellis

- C. Ellis handed out a proposal for possible spending limits for 2025.
- There will be a press release in November for the Annual Election and about the New Midi Pumps.

14. Secretary Report-None.

15. Elections (Annual or Special)-None.

16. Treasurer Report

16.1 Motion to approve the following Budget Transfers:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount Requested</u>	<u>Explanation</u>
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A917 (Unallocated Fund Balance)	A3410.407 (Vehicle Maintenance)	\$8,331.35	Boat 1 Motor Replacement
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Motion by Commissioner Harrington, seconded by Commissioner Tomko to approve.
 All in Favor: 5. Opposed: None. Absent: None. Motion carried.

A917 (Unallocated Fund Balance)	A9730.7 (BANS-Interest)	\$17,708.33	BANS Interest Payment for Midi Pumps
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Motion by Commissioner Kirchheimer, seconded by Commissioner Tomko to approve.
 All in Favor: 5. Opposed: None. Absent: None. Motion carried.

A3410.205 (Computer Hardware)	A3410.403 (Postage & Freight)	\$1,000.00	Cover Overage for Postage & Freight (Current & End of Year)
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Motion by Commissioner Kirchheimer, seconded by Commissioner Tomko to approve.
 All in Favor: 5. Opposed: None. Absent: None. Motion carried.

A3410.401 (Contract & Professional Services)	A3410.408 (Telephone Expenses)	\$10,400.00	Cover Overage for Telephone Expenses (Current & End of Year)
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Motion by Commissioner Tomko, seconded by Commissioner Kirchheimer to approve.
All in Favor: 5. Opposed: None. Absent: None. Motion carried.

A3410.401 (Contract & Professional Services)	A3410.417 (Legal Notices)	\$2,000.00	Cover Overage for Legal Notices (Current & End of Year)
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Motion by Commissioner Harrington, seconded by Commissioner Kirchheimer to approve.
All in Favor: 5. Opposed: None. Absent: None. Motion carried.

17. Approval to Properly Audit and Pay Claims as Submitted - None.

18. Director of Purchasing Report

18.1 Motion to approve payment to Hannigan Law Firm in the amount of \$3,125.00.
Motion by Commissioner Tomko, seconded by Commissioner Kirchheimer to approve.
All in Favor: 5. Opposed: None. Absent: None. Motion carried.

18.2 Motion to approve payment to Rick Valenta for delivery of (100) Hay Bales and a \$50 delivery charge to the Training Site for a total amount of \$550.00.
Motion by Commissioner Tomko, seconded by Commissioner Kirchheimer to approve.
All in Favor: 5. Opposed: None. Absent: None. Motion carried.

18.3 Motion to approve to purchase (4) Nikon Aculon A211 10-22x50 Binoculars needed for Water Rescue in the amount of \$186.95 each, for a total of \$747.80.
Motion by Commissioner Tomko, seconded by Commissioner Harrington to approve.
All in Favor: 5. Opposed: None. Absent: None. Motion carried.

19. Policies and Procedures-None.

20. Unfinished Business- None.

21. New Business

21.1 Secretary S. Bowen made notification that she had received an email from NYS Retirement.

21.2 Commissioner Kirchheimer went into discussion about Old Station 4.

22. Resolutions- None.

23. Announcements-None.

24. Public Input Session – Members of the public may speak on meeting items only.



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25. Executive Session (if needed)

26. Motion by Commissioner Harrington, seconded by Commissioner Kirchheimer to adjourn the meeting at 8:00pm.

Respectfully Submitted

Susan Bowen
Fire District Secretary