VESTAL FIRE DISTRICT

1136 Front Street, Suite 01
Vestal • New York • 13850
Phone: 607-797-2756
www.vestalfiredistrict.org

Board of Fire Commissioners
Ronald Birdsall
David Harrington
Daniel Kirchheimer
Thomas McCartney II
Mark Tomko

Regular Board of Fire Commissioner Meeting Minutes of May 21, 2025

1. Present: Thomas McCartney, Chairman
   David Harrington, Commissioner
   Mark Tomko, Commissioner
   Daniel Kirchheimer, Commissioner
   Ronald Birdsall, Commissioner
   Susan Bowen, Fire District Secretary
   Paige Willes-Brown, Director of Purchasing
   Marisa Butler, Fire District Treasurer
   Keith Purdy, Director of Fleet
   Stephen Langeland, Assistant Fire Chief
   Charles Paffie, Assistant Fire Chief
   Dustin McCartney, Director of Facilities
   1 member from the Public

2. The meeting was called to order at 6:02pm.

3. Commissioner McCartney led the Pledge of Allegiance to those present.

-Commissioner Kirchheimer read his report aloud to those present.

Facilities/Information Technology/Physical Security/Human Resources

-Discussion regarding increasing spending limitations for Facility Maintenance & Repairs. Cost of maintenance & repairs that are crucial could be over the $500 limit and would need to be approved at the next meeting before that repair could be done as per the procurement policy.

Motion by Commissioner Kirchheimer, seconded by Commissioner Tomko to approve an adjustment to our procurement policy stating the Director of Facilities is authorized to move forward with any maintenance or repair that needs to be done up to $1,200.
All in Favor: 5. Opposed: None. Absent: None. Motion carried.
-Report in Addendum

4. Approval of the Previous Meeting Minutes
   4.1 Motion to approve April 16, 2025, Meeting Minutes.
   Motion by Commissioner Kirchheimer, seconded by Commissioner Birdsall to approve.
   All in Favor: 5. Opposed: None. Absent: None.

5. Bid Openings

5.1 Bid Open for New Brush Truck Chassis

Don Ferrario — Rec'd 05/20 @ 11:48am
Ferrario Ford
2472 Corning Road — $ 78,500.00
Elmira, NY 14903

Motion by Commissioner Tomko, seconded by Commissioner Harrington to accept the bid for New Brush Truck Chassis in the amount of $78,500.00 which includes painting the truck red.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve the painting of the New Brush Truck Roof black in the amount of $1,500.00.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

5.2 Bid Opening for New Rescue 32-2

Dan Ford — Rec'd 5/21 @ 10:45am
J.P.B Fire Sales LLC
4675 Burr Drive — $ 571,473.00
Liverpool, NY 13088

Andrew Popso — No Bid
Emergency Equipment Sales and Service LLC
119 Winterwood Avenue
Ewing, NJ 08638

Phillip Vander Molen — No Bid
Vander Molen Fire Apparatus
224 Wellington Road
Dewitt, NY 13214

Les Swartz — No Bid
Federal Safety Equipment
23 Kinney Street
Candor, NY 13743

Patricia Manarin — No Bid
Public Records Requests
Deltek, Inc.
2291 Wood Oak Drive
Herndon, VA 20171

6. Correspondence Report
   6.1 Receive and File the Fire Advisory Board Minutes from March 17, 2025
   6.2 Receive and File the AFDSNY Fire District Affairs Newsletter for April & May
   6.3 Receive and File from Buckeye Pipeline Company regarding Pipeline Inspections in Susquehanna County on Lines ZG701AB and ZG702ZL
   6.4 Receive and File the January 1, 2025, Annual Report and Benefit Statement from Firefly Admin Inc on the Length of Service Awards Program.

7. Scheduled Appointments (Guests) - None

8. Resolutions - None

9. Secretary Report
   9.1 Request to approve reimbursement of mileage for S. Bowen for taking her personal vehicle to Turning Stone Casino for Perma Conference in Verona, New York for a total of 183 miles, in the amount of $128.10 to come out of Line A3410.404 Mileage, Meals & Education in the budget.
   Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
   All in Favor: 5. Opposed: None. Absent: None. Motion carried.

   9.2 Physicals – to date there were 45 physicals complete and received, out of 133 Members.

   -Discussion regarding complaints about the Physical process.

   9.3 Completed the Annual Validation of the Fire Police Registry with the current Fire Police on May 7, 2025.

   9.4 NFPA Link – Emails were sent out to the Commissioners, Chiefs, Director of Training and Safety and the Assistant Director of Training and Safety. To have access to NFPA Link, all members will need an NFPA.ORG account. Please set this account up with your Fire District email address as the same email address will be used to send the invites to access NFPA Link. Please email the District Secretary when the NFPA Account when set up.

   9.5 Update on PERMA Conference that was held on May 15th and May 16th

   9.6 Update on NERIS – Chief Paffie and Secretary Bowen received emails for Vestal Fire Department Profile in the new Federal NERIS. We have a new ID as the FDID is no longer being used.

   9.7 Update on RED NMX NERIS – Invite for Beta Testing was accepted and in progress. The NERIS form has more fields for entry.

9.8 Alpine Software has a new feature for Red NMX. Waterway is an integrated partner with Alpine with the ability to import the Hose testing records into our database. The cost is $915 a year. This will save time and personnel to enter it manually.

10. Elections (Annual or Special)

-Commissioner Kirchheimer left the meeting at 6:37pm.

11. Director of Purchasing Report

11.1 Request to approve Commissioner T. McCartney, Commissioner D. Harrington, Commissioner M. Tomko, Commissioner R. Birdsall, Secretary S. Bowen and Director of Purchasing P. Willes-Brown to attend the Fire District Administrator's Training Series at the Oncenter Rooms C-E, in Syracuse New York on June 4th and June 5th in the amount of $325.00 per person, for a total amount of $1,950.00.

-Commissioner Birdsall notified everyone he would not be able to attend the Training Series in Syracuse. The total amount will be updated to reflect the exact amount.

Motion by Commissioner Harrington, seconded by Commissioner Tomko to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.2 Request to approve Assistant Chief Charles Paffie to attend the Fire District Administrator's Training Series-Fire Chiefs and Fire District Commissioners-Who's Really in Charge Class on June 5th at the Oncenter Rooms C-E in Syracuse, New York in the amount of $125.00 using Chief 32-4 vehicle.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.3 Request to approve (5) Hotel Rooms at The Craftsman Inn in Syracuse, New York for Commissioners and District Staff in Training Series listed above in the total amount of $1,220, $122 per night for 2 nights based on GSA per diem rate.

-Correction: 4 Hotel Rooms

Primary Destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept
Syracuse/Oswego	Onondaga/Oswego	$122	$122	$122	$122	$122	$122	$122	$122	$122	$122	$122	$122

Motion by Commissioner, seconded by Commissioner Harrington to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.4 Request to approve GSA per diem rate for Meals and Incidental Expenses per person.

Primary Destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of Travel
Syracuse/ Oswego	Onondaga/Oswego	$80	$20	$22	$33	$5	$60

Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.5 Request to approve reimbursement of mileage at the federal rate of .70 cents per mile.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.6 Request to approve a request from Asst. Chief C. Paffie to purchase (1) TFT-Blitzfire HE OSC Package with 3 Stacked Tips without Storage Bracket from Heiman Fire Equipment in the amount of $5,687.95, with a shipping cost of $31.09 for a total amount of $5,719.04 to come out of Foam District budget.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.7 Request budget transfer for purchase of (1) TFT-Blitzfire HE OSC Package with 3 Stacked Tips without Storage Bracket in the amount of $219.04 to come out Line A3410.405 Foam District Expense to be transferred into Line A3410.201 Foam District Equipment to cover remaining amount needed to purchase.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.8 Request to approve request from D. Waddell to purchase (1) Akron Akroflow Portable Flow Meter, (1) Akron 2.5" NH Line Gauge 0-160 PSI and (1) Akron 1.5" NH Line Gauge 0-160 PSI in the amount of $2,704.80, with shipping costs of $20.50 for a total amount of $2,753.30 to come out of Training Budget.
Motion by Commissioner Tomko, seconded by Commissioner Harrington to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.9 Request to approve request from D. McCartney to purchase (1) Stove (1) Refrigerator, and (1) Freezer for Station 3 in the amount of $9307.72, plus shipping and installation cost of $1,495, for a total cost of $10,802.72 from Welsh Equipment to come out of Building Capital Improvement Line A3410.209.

Motion by Commissioner Birdsall, seconded by Commissioner Tomko to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.10 Request to approve request from D. McCartney to have a Gas Line installed for New Station 3 Stove in the amount of $1,600, completed by Weber's Plumbing. Funds will come out of Building Capital Improvement Line A3410.209.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.11 Request to approve request from D. McCartney to purchase LED High Bay lighting and misc. hardware not to exceed $1,000 for Station 3's Truck Bay.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.12 Request to approve request from D. McCartney to purchase and replace Station 2 Refrigerator due to age and needing repairs in the amount of $2,000, with a shipping cost of $100 and delivery charge of $100, for a total of $2,200 from Welsh Equipment to come out of Building Capital Improvement Line A3410.209.
Motion by Commissioner Harrington, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.13 Request to approve request from D. McCartney to purchase and replace (1) Refrigerator for Station 1 due to age and not operating from Welsh Equipment in the amount of $2,796.95, with shipping cost of $150 and delivery cost of $200, for a total amount of $3,146.95 to come out of Building Capital Improvement Line A3410.209.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.14 Request to approve request from D. McCartney to purchase (1) 30" x 84" 16-Gauge Stainless Steel Equipment Stand for Station 2 for the purpose of Station 2's flat top grills are currently located on a combustible table which is a code violation. This item will be purchased from Welsh Equipment in the amount of $739.00, shipping cost of $140.00, delivery charge of $100, for a total amount of $979.00.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.15 Request to approve request from D. McCartney to purchase and replace Garage Door Openers at Station 1 from Gates Door in the amount of $8,510.00. Gates Door is the only company that provides the brand, and they installed the garage door openers last year at Station 1. Station 1 requests they be replaced with the same brand opener due to remote and service. This will come out of Building Capital Improvement A3410.209.

Motion by Commissioner Harrington, seconded by Commissioner Tomko to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.16 Request to approve purchase of Mercedes Textile LDH Megaflo Breather 5" x 100' with 5" Stortz (12 lengths-1,200ft) in the amount of $1,150.00 per length, for a total of $13,800.00 from HALO First Responder Products LLC to come out of A3410.202 Operational Fire Equipment budget line. This purchase is specifically for New Engine 32-2.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.17 Request to approve purchase of Mercedes Textile LDH Megaflo Breather 5" x 100' with 5" Stortz (5 lengths-500ft) in the amount of $1,150.00 per length, for a total amount of $5,750.00 from HALO First Responder Products LLC to come out of A3410.201 Foam District Equipment budget line.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.18 Request to approve purchase of (1) NRS Extreme SAR Dry Suit in the amount of $895.50 from NRS.com for the purpose of a member needing a suit for training and response. This will come out of Line A3410.410 Water Rescue.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.19 Request to retroactively approve Cook's Tree Service for emergency removal of fallen tree in back parking lot of Station 3 in the amount of $1,200.00.
Motion by Commissioner Harrington, seconded by Commissioner Tomko to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

11.20 Motion to approve all Chief's Monthly Mileage Reports from April 1st to May 12th. See reports in Addendum.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

12. Treasurer Report

12.1 Motion to approve April 2025 Balance Sheet, Profit & Loss, and Budget vs. Actual report. All reports and bank reconciliations were reviewed by Commissioner McCartney.
Motion by Commissioner Tomko, seconded by Commissioner Harrington to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

-M. Butler advised that Commissioner Harrington reviewed all reports and bank reconciliations not Commissioner McCartney.

13. Approval of Audit and Claims as Submitted
    13.1 Motion to approve the Audit and Claims for 2025 Expenses dated May 1, 2025, May 14, 2025, and May 22, 2025, in the total amount of $172,518.53.
    Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
    All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

14. Association(s) Report - None.

15. Old Business - None.

16. New Business
    16.1 Discuss the purchase of 1 Demo 53" telescoping Holmatro Pentheon Ram. With an option to purchase 2. Purchase cost for 1 is $9988.00, with option to purchase 2 for a cost of $9813.00 per ram. 2026 quoted cost for 1 ram is $16,305.

    -Motion by Commissioner Harrington, seconded by Commissioner Tomko to proceed with the purchase of (1) Holmatro DEMO 53" telescoping Pentheon Ram in the amount of $9,988.00 from J.P.B Fire Sales, LLC using 2025 budget funds.
    All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

    16.2 Discussion on Boat 1 Motor Replacement- See Quotes in Addendum

    -Review of quotes received. Various issues with current motor on Boat 1.

    Motion by Commissioner Harrington, seconded by Commissioner Tomko, to proceed with the emergency repairs needed for Boat 1 due to safety concerns in the amount of $8,065.
    All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

    16.3 Motion to approve the advertisement of sealed bids for the Sealing and Striping of the Fire Station Parking Lots. Advertising will begin on May 28th and will be open at the next Fire District Meeting on June 18th at 6:00pm.
    Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
    All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

    16.4 Discussion and motion to approve to send William Fletcher, Jon Weber, Shelby Frisbie and Alexander Eaton to the Res-Q-Jack's Stabilization University 2025 at Greek Peak Mountain Resort in Cortland at a cost of $395 per person, for a total amount of $1,580.
    Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.

All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

17. Length of Service Awards Program
    17.1 Received the Annual Report from Firefly and distributed out to the Commissioners for review.

    17.2 Member Statements have been mailed out to the members by Firefly and should have been received. Anyone that has not received a statement needs to reach out to the Fire District Secretary.

18. Department Business Report – President Eaton (or Designee)
    18.1 Report Received and placed in the Addendum.

19. Operations Report – Chief Paffie (or Designee)
    Fire Department ran approx. 83 calls that included 3 working car fires, 2 working lawn mower fires. Of those 83 calls, approx. 17 calls were to Binghamton University.
    6 calls- Mutal Aid was given
    -Standby for the City of Binghamton for 2nd alarm building fire
    -Respond with Endicott for a 2nd alarm building fire
    -Respond with Silver Lake for fully involved house fire
    -2nd alarm brush fire in Conklin
    -Water Rescue call to assist Police
    -Water Rescue call to assist getting someone off the island
    See Report in Addendum.

20. Station Reports (New Members/Membership Changes/Fund Raiser/Special Events)
    20.1 Motion to Retro approve Cole Abbott, Don Albrecht, Becca Cetta, Jason Chernyak, Ryan Scarangella, Peterson Kressly and Taninnat Yosanakatanyu to attend NYS OFPC Course Truck Company Operations starting May 6, 2025, at Endwell Fire Department.
    Motion by Commissioner Tomko, seconded by Commissioner Harrington to approve.
    All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

    20.2 Motion to Retro approve Shawn Hayden to attend NYS Basic Exterior Firefighting Operations starting May 6, 2025, in Schuyler County.
    Motion by Commissioner Tomko, seconded by Commissioner Harrington to approve.
    All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

    20.3 Motion to approve Syreeta Foland to attend NYS OFPC Pump Operators starting June 2, 2025, at West Corners Fire Department.
    Motion by Commissioner Tomko, seconded by Commissioner Harrington to approve.
    All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

20.4 Motion to approve Scott Orcutt, Alana McKeon, Becca Cetta to attend Surface Water Rescue starting June 12, 2025, in Tioga County.
Motion by Commissioner Tomko, seconded by Commissioner Harrington to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

20.5 Motion to approve Jason Chernyak and Keelin Kistner for FFS: Self Rescue starting June 17, 2025, at Harpursville Fire Station.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

20.6 Motion to approve Station 2 Fundraiser with Doug's Fish Fry on Thursday, June 26, 2025, in the Tractor Supply Parking Lot from 11:00am to 6:00pm. Coverage for members to attend is from 10:00am to 7:00pm.
Motion by Commissioner Tomko, seconded by Commissioner Harrington to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

20.7 Connor Bunzey has been approved by the Company and has no Arson or Sex Offender convictions. Motion to approve Connor Bunzey as a Firefighter at Station 1.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

20.8 Christopher Conrade has been approved by the Company and has no Arson or Sex Offender convictions. Motion to approve Christopher Conrade as a Firefighter at Station 1.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

20.9 Brian Gorman has been approved by the Company and has no Arson or Sex Offender convictions. Motion to approve Brian Gorman as a Firefighter at Station 2.
Motion by Commissioner Tomko, seconded by Commissioner Birdsall to approve.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

21. Commissioner Report
   a. Commissioner McCartney – Administrative/Policy
      Report Received and placed in the Addendum

   b. Commissioner Harrington – Financial/Records Management/Quality Assurance
      Report Received and placed in the Addendum

   c. Commissioner Tomko – Training/Safety Programs
      Report Received and placed in the Addendum

1. Director of Training and Safety - Report Received and placed in the Addendum

d. Commissioner Kirchheimer – Facilities/Information Technology/Physical Security/Human Resources
Report Received and placed in the Addendum

1. Director of Facilities - Report Received and placed in the Addendum
2. Physical Security Coordinator - Report Received and placed in the Addendum

e. Commissioner Birdsall – Asset/Equipment/Fleet Management
1. Director of Fleet - Report Received and placed in the Addendum
2. Quartermaster - Report Received and placed in the Addendum

21e.1 Motion by Commissioner Birdsall, seconded by Commissioner Tomko to purchase (1) Darley Fast Attack Skid Unit for New Brush 32-3 in the amount of $19,085.00.
All in Favor: 4. Opposed: None. Absent: 1. Motion carried.

22. Announcements
22.1 The Fire District Lobby is not a depository for the stations to leave old equipment and gear. Please dispose of the items properly at the station.

22.2 There will be Board of Fire Commissioner Work Sessions on the following dates: June 11th, June 17th, July 23rd, August 13th, and September 3rd starting at 6:30pm at VFD Station #3.

22.4 Commissioner McCartney went over the Emergency Contact Forms for all members to complete and turn into the Fire District Secretary.

23. Public Input Session – None

24. Executive Session (if needed)

Motion by Commissioner Harrington, seconded by Commissioner Tomko to exit Regular Meeting and go into Executive Session for the employment history of a particular person at 8:05pm.

Motion by Commissioner Harrington, seconded by Commissioner Tomko to exit Executive Session and return to Regular Meeting with no action taken at 8:29pm.

VESTAL FIRE DISTRICT
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Motion by Commissioner Tomko, seconded by Commissioner Harrington to adjourn the meeting at 8:30pm.

Respectfully Submitted,

Susan Bowen

Susan Bowen
Fire District Secretary

Vestal Fire District
Abstract of Audited Voucher List

Vendor	Comments (2025 Expenses)		Amount	Line
To be Paid on May 1, 2025.				
All-Mode Communications	Phone Lines for Station 1, 2, 3, 4 & Fire District Office		$324.44	A3410.408
All-Mode Communications	Handset Cord Replacement, Freight, Support/CSR		$171.56	A3410.410
Big R&J Exterminating	Extermination Services for All Stations		$269.08	A3410.413
Charter Communications	Fiber Internet & Spectrum Business Internet for Station 2		$719.99	A3410.411
	Phone Lines for All Stations		$23.99	A3410.408
Town of Vestal Utility Fund	Water & Sewer for All Stations		$570.90	A3410.416
Warner Brothers Real Estate	Rental Services for 1136 Front St. for May 2025		$1,000.00	A3410.418
UHS Sports Performance	Training Fee for May 2025		$200.00	A3410.410
		TOTAL	**$3,279.96**	
To be Paid on May 14, 2025.				
AT&T Mobility	Monthly Cell Charges		$350.29	A3410.409
Empire Access	Fire District Office Internet		$185.00	A3410.411
FirstLight Fiber	Fiber Internet for Station 3		$440.00	A3410.411
Grey Goose Graphics	Web Development-Site Updates		$375.00	A3410.401
LocaliQ-Gannett	Legal Notices		$134.48	A3410.417
Mirabito Fuel Group	Gasoline & Diesel Fuel		$1,344.37	A3410.419
Mirabito Fuel Group	Kerosense for Generator at Station 1 (250 gallons)		$1,076.01	A3410.419
Taylor Garbage	All Stations & Fire District Office		$628.16	A3410.413
Verizon Wireless	Monthly Charges		$92.16	A3410.409
		TOTAL	**$4,625.47**	

Vendor	Comments	Amount	Line
To be Approved on May 21, 2025 and To be Paid on May 22, 2025.			

Vestal Fire District
Abstract of Audited Voucher List

Advance Auto Parts	(3) Max Wash 100 oz Turtle Wax-Car Wash Soap	$27.75	A3410.410
Avive Solutions, Inc.	(5) AED's, (5) Carrying Cases, (4) Training Cartridges, Shipping	$3,515.75	A3410.410
Brush Mark Signs	Lettering on Midi 2 and Midi 3	$4,950.00	H3410.2B
Coleman Lawncare	Lawn Mowing and Weeding at All Stations	$855.00	A3410.413
Cook's Tree Service	Removal of storm damaged Cherry tree in back parking lot at Station 3	$1,200.00	A3410.413
Culligan-Endicott-Scranton	Rental BWC, service period 5/1/2025-5/31/2025	$17.95	A3410.410
Derek Waddell	Reimbursement for Boots changed on invoice#168800 (Class D Uniforms)	$119.99	A3410.410
DnD Sanitation	Handicapp Rental for Training Site for April	$150.00	A3410.426
East Coast Emergency Lighting	Various warning equipment for Chief 32 POV & Chief 32-3 POV	$2,783.02	A3410.407
East Coast Emergency Lighting	Emergency Lighting for Midi 2 and Midi 3	$1,712.96	H3410.2B
Federal Safety Equipment	Labor & Service on Rescue 1	$150.00	A3410.407
Federal Safety Equipment	Standard Chassis Service, Labor, Parts, Service, NYS Inspection for Rescue 2	$5,134.65	A3410.407
Federal Safety Equipment	Parts & Labor for New Brush 32-3	$4,500.00	A3410.208
Federal Safety Equipment	Standard Chassis Service, Labor, Parts, Service, NYS Inspection for Reserve Engine (Engine 5)	$5,484.32	A3410.407
Firematic Supply Company, Inc.	(4) MSA Lunar Thermal Imaging Camera Charging Clips, Freight Charge	$402.92	A3410.410
Grainger	(20) Energizer Batteries-AA (24pk), (1) Energizer Batteries-AAA (24pk)	$308.70	A3410.410 (SCBA)
Grainger	(1) Case of Toilet Paper (60pk), (7) Cases 16 gallon Trash Bags- (1000pk)	$443.39	A3410.413
Hannon's Refridgeration & Ice Co., Inc.	Refridgeration Repair, Parts & Labor at Station 2	$203.60	A3410.413
Home Central	(1) 4' SS Spri DR Hinge for Station 2 Bathroom Door	$30.94	A3410.413
Home Central	(1) 19" Tool box	$18.49	A3410.410
	(1) 20A BLK GRND Connector	$19.44	A3410.413
	(1) 16" Tool Box	$12.99	A3410.410
Home Central	(1) Push Lock Box for Training Site	$54.94	A3410.426
Home Central	(3) Key Copies for Lobby Mailbox	$8.97	A3410.413
	(Used for Elections as well)		
	(8) Key Copies for District Office Front/Inside	$28.32	A3410.413
	Door- T.McCartney, D.Harrington, S.Bowen, P.Willes-Brown		
H&W Contracting	Installed customer lights and siren on GMS Pickup (Chief 32 POV)	$400.00	A3410.407
Jerome Fire Equipment	Air Quality Test, Hrs Traveled, Parts for Station 4 Air Compressor	$432.00	A3410.410
Lexis Nexis	(3) NY Fire Law Books- 2025 Edition	$278.56	A3410.424
Morris-Croker LLC	(11) Golfire Shields per Dept. Spec	$417.45	A3410.410
Morris-Croker LLC	Turnout Gear Repair- FF Matt Howard	$110.31	A3410.410
Morris-Croker LLC	(2) LION V-Force Bi-Swing Coats, (1) LION V-Force High-Back Pants	$8,166.00	A3410.410
Morris-Croker LLC	SuperVac 20" Battery Powered Fan for Station 3	$5,551.00	A3410.202

Vestal Fire District

Abstract of Audited Voucher List

New York State Association of Fire Chiefs	Fire District Administrators Training Series Classes for (4) Commissioners, (2) District Staff	$1,950.00	A3410.404
New York State Association of Fire Chiefs	Fire District Administrators Training Series Classes- Asst. Chief Charles Paffie	$125.00	A3410.404
Pershing LLC	2025 Contributions to LOSAP	$67,094.00	A9025.8
Pyramid Business Systems, Inc.	PYRAMID Technical Support Hours (Ticket #112251), AppRiver and 0365 ORDER for VFD	$1,485.00	A3410.401
	PYRAMID Technical Support Hours (Ticket #112248), Datto RMM ORDER	$82.50	A3410.401
Pyramid Business Systems, Inc.	PYRAMID Technical Support Hours Service Order #: 112223- Sophos Order	$137.50	A3410.401
	PYRAMID Technical Support Hours Service Order 3: 112261- Duo Order for VFD	$275.00	A3410.401
Pyramid Business Systems, Inc.	PYRAMID Technical Support Hours Ticket #:119476, VFD-Station 1 Set up	$3,740.00	A3410.401
	PYRAMID Technical Support Hours Ticket #:119473, VFD- Station 2 Set up	$4,262.50	A3410.401
	PYRAMID Techincal Support Hours Ticket #:112794, District Office Set up	$4,427.50	A3410.401
Pyramid Business Systems, Inc.	(1) HP Probook 460g11 Notebook Computer Captain Bill Fletcher	$1,607.00	A3410.401
	(1) HP Probook 460g11 Notebook Computer IT- Josh Fischbeck	$1,607.00	A3410.401
	(3) HP Probook 460g11 Notebook Computer Andrew Eaton, Derek Waddell & Clay Ellis	$4,821.00	A3410.401
Pyramid Business Systems, Inc.	(4) 24x365 Remote Monitoring w/Microsoft & 3rd Party Patch Mgmt-Window Servers	$156.00	A3410.401
	(47) 24x365 Remote Monitoring w/Microsoft & 3rd Party Patch Mgmt-Windows Workstations	$188.00	A3410.401
	(4) Sophos MDR Essentials Server	$57.60	A3410.401
	(1) Datto Automatic Off-site Disaster Recovery Backup to Cloud	$495.00	A3410.401
	(37) PYRAMID Duo Secuity- 2FA/Two Factor Authentication	$111.00	A3410.401
	(1) "PYR Alert" Enhanced Security Monitoring	$99.00	A3410.401
	(32) Sophos MDR Essentials- Workstations	$238.40	A3410.401
	(1) AppRiver Microsoft Office 365 E3	$767.75	A3410.401
	(32) AppRiver Microsoft Office 365 E5	$54.75	A3410.401
	(37) Microsoft Entra ID P1	$259.00	A3410.401
	(37) AppRiver Email Risk Management Bundle	$148.00	A3410.401
Pyramid Business Systems, Inc.	PYRAMID Technical Support Hours Ticket #: 119475- Station 4 Setup	$2,832.50	A3410.401

Vestal Fire District
Abstract of Audited Voucher List

	PYRAMID Technical Support Hours	$6,490.00	A3410.401
	Ticket #: 112222- Vestal Fire District Firewall Order		
	PYRAMID Technical Support Hours	$3,358.30	A3410.401
	Ticket #: 119474- Station 3 Setup		
Pyramid Business Systems, Inc.	PYRAMID Technical Support Hours	$412.50	A3410.401
	Ticket #:118616, CloudKey Order		
Schultz's Vestal Service Center	Tire Mount & Balance , Waste Fee for Chief 32-4	$178.00	A3410.407
	Lube, Oil, Filter, NYS Inspection, Remove & Replace	$363.50	A3410.407
	rear disc brake calipers, pads, disc rotors for Chief 32-4		
	Lube, Oil, & Filter for Chief 32-2	$45.00	A3410.407
Smith Brothers	Policy # MEIM10652800: 3/1/2025-3/1/2026	$2,304.69	A3410.412
	Equipment Floater- Endorsement Adding 2 Mini Pumper Equipment Floater 4/4/2025		
	Policy # MEPK10484800: 3/1/2025-3/1/2026	$1,385.90	A3410.412
	Equipment Floater- Endorsement Adding 2 Mini Pumper CPKG Policy 4/4/2025		
Snake Creek Marine, Inc.	Parts & Service for Rescue 1 Boat	$262.51	A3410.407
The Drain Brain	Repair & Clean Drain at Station 3	$494.00	A3410.413
Tri-County Communications	(5) G2-G5 Standard Desktop Chargers	$448.90	A3410.420
United Auto Supply	Battery ASM & Core Charge for Chief 32-3 Vehicle	$258.00	A3410.407
Verizon Connect LLC	Monthly Vehicle Tracking Subscription	$30.34	A3410.407
Webers Plumbing & Heating	Install new toilet and parts for Station 3 Men's Room	$453.00	A3410.413
Williams Ford of Binghamton	Labor & Parts for Utility 32-4 and Utility 32-3	$1,969.02	A3410.407
Wirsig Electronics	Work Completed on Station 1 Siren	$1,261.13	A3410.210
W.S Darley Co.	(1) Straight Bore Nozzle 1.5" with 15/16" Outlet Pistol Grip	$387.90	A3410.410

TOTAL	**$164,613.10**
Grand Total of 2025 Expenses	**$172,518.53**

Vestal Fire District
Abstract of Audited Voucher List

05/21/2025 Fire District Meeting
Operational Expenses

Vendor	Comments		Amount	Line
To be Paid on May 1, 2025.				
		TOTAL	**$0.00**	
To be Paid on May 15, 2025.				
AT&T Mobility	Monthly Cell Charges		$350.29	A3410.409
LocaliQ-Gannett	Legal Notices		$134.48	A3410.417
Mirabito Fuel Group	Kerosene for Generator at Station 1 (250 gallons)		$1,076.01	A3410.419
		TOTAL	**$1,560.78**	

Vendor	Comments	Amount	Line
To be Approved on May 21, 2025 and To be Paid on May 22, 2025.			
2025 Expenses			
Advance Auto Parts	(3) Max Wash 100 oz Turtle Wax-Car Wash Soap	$27.75	A3410.410
Culligan-Endicott-Scranton	Rental BWC, service period 5/1/2025-5/31/2025	$17.95	A3410.410
Derek Waddell	Reimbursement for Boots changed on invoice#168800 (Class D Uniforms)	$119.99	A3410.410
Firematic Supply Company, Inc.	(4) MSA Lunar Thermal Imaging Camera Charging Clips, Freight Charge	$402.92	A3410.410
Grainger	(20) Energizer Batteries-AA (24pk), (1) Energizer Batteries-AAA (24pk)	$308.70	A3410.410 (SCBA)
Home Central	(1) 19" Tool box	$18.49	A3410.410
	(1) 16" Tool Box	$12.99	A3410.410
Jerome Fire Equipment	Air Quality Test, Hrs Traveled, Parts for Station 4 Air Compressor	$432.00	A3410.410
Lexis Nexis	(3) NY Fire Law Books- 2025 Edition	$278.56	A3410.424
Morris-Croker LLC	SuperVac 20" Battery Powered Fan for Station 3	$5,551.00	A3410.202
Pershing LLC	2025 Contributions to LOSAP	$67,094.00	A9025.8

Vestal Fire District
Abstract of Audited Voucher List

Smith Brothers	Policy # MEIM10652800: 3/1/2025-3/1/2026	$2,304.69	A3410.412
	Equipment Floater- Endorsement Adding 2 Mini Pumper Equipment Floater 4/4/2025		
	Policy # MEPK10484800: 3/1/2025-3/1/2026	$1,385.90	A3410.412
	Equipment Floater- Endorsement Adding 2 Mini Pumper CPKG Policy 4/4/2025		
Tri County Communications	(5) G2-G5 Standard Desktop Chargers	$448.90	A3410.420
Wirsig Electronics	Work Completed on Station 1 Siren	$1,261.13	A3410.210
W.S Darley Co.	(1) Straight Bore Nozzle 1.5" with 15/16" Outlet Pistol Grip	$387.90	A3410.410
	TOTAL	**$80,052.87**	
	Grand Total of Claims for 2025 Expenses	**$80,052.87**	

Vestal Fire District
Abstract of Audited Voucher List

05/21/2025 Fire District Meeting
Buildings & Grounds-IT Expenses

Vendor	Comments		Amount	Line
To be Paid on May 1,2025.				
All-Mode Communications	Phone Lines for Station 1, 2, 3, 4 & Fire District Office		$324.44	A3410.408
All-Mode Communications	Handset Cord Replacement, Freight, Support/CSR		$171.56	A3410.410
Big R&J Exterminating	Extermination Services for All Stations		$269.08	A3410.413
Charter Communications	Fiber Internet & Spectrum Business Internet for Station 2		$719.99	A3410.411
	Phone Lines for All Stations		$23.99	A3410.408
Town of Vestal Utility Fund	Water & Sewer for All Stations		$570.90	A3410.416
Warner Brothers Real Estate	Rental Services for 1136 Front St. for May 2025		$1,000.00	A3410.418
		TOTAL	**$3,079.96**	
To be Paid on May 15,2025.				
Empire Access	Fire District Office Internet Access		$185.00	A3410.411
FirstLight Fiber	Fiber Internet for Station 3		$440.00	A3410.411
Grey Goose Graphics	Web Development-Site Updates		$375.00	A3410.401
Taylor Garbage	All Stations & Fire District Office		$628.16	A3410.413
		TOTAL	**$1,628.16**	

Vendor	Comments	Amount	Line
To be Approved on May 21, 2025 and To be Paid on May 22, 2025.			
2025 Expenses			
Coleman Lawncare	Lawn Mowing and Weeding at All Stations	$855.00	A3410.413
Cook's Tree Service	Removal of storm damaged Cherry tree in back parking lot at Station 3	$1,200.00	A3410.413

Vestal Fire District
Abstract of Audited Voucher List

Grainger	(1) Case of Toilet Paper (60pk), (7) Cases 16 gallon Trash Bags- (1000pk)	$443.39	A3410.413
Hannon's Refridgeration & Ice Co., Inc.	Refridgeration Repair, Parts & Labor at Station 2	$203.60	A3410.413
Home Central	(1) 4" SS Spr DR Hinge for Station 2 Bathroom Door	$30.94	A3410.413
Home Central	(1) 20A BLK GRND Connector	$19.44	A3410.413
Home Central	(3) Key Copies for Lobby Mailbox	$8.97	A3410.413
	(Used for Elections as well)		
	(8) Key Copies for District Office Front/Inside	$28.32	A3410.413
	Door- T.McCartney, D.Harrington, S.Bowen, P.Willes-Brown		
Pyramid Business Systems, Inc.	PYRAMID Technical Support Hours (Ticket #112251), AppRiver and 0365 ORDER for VFD	$1,485.00	A3410.401
	PYRAMID Technical Support Hours (Ticket #112248), Datto RMM ORDER	$82.50	A3410.401
Pyramid Business Systems, Inc.	PYRAMID Technical Support Hours	$137.50	A3410.401
	Service Order #: 112223- Sophos Order		
	PYRAMID Technical Support Hours	$275.00	A3410.401
	Service Order 3: 112261- Duo Order for VFD		
Pyramid Business Systems, Inc.	PYRAMID Technical Support Hours	$3,740.00	A3410.401
	Ticket #:119476, VFD-Station 1 Set up		
	PYRAMID Technical Support Hours	$4,262.50	A3410.401
	Ticket #:119473, VFD- Station 2 Set up		
	PYRAMID Techincal Support Hours	$4,427.50	A3410.401
	Ticket #:112794, District Office Set up		
Pyramid Business Systems, Inc.	(1) HP Probook 460g11 Notebook Computer	$1,607.00	A3410.401
	Captain Bill Fletcher		
	(1) HP Probook 460g11 Notebook Computer	$1,607.00	A3410.401
	IT- Josh Fischbeck		
	(3) HP Probook 460g11 Notebook Computer	$4,821.00	A3410.401
	Andrew Eaton, Derek Waddell & Clay Ellis		
Pyramid Business Systems, Inc.	(4) 24x365 Remote Monitoring w/Microsoft & 3rd Party Patch Mgmt-Window Servers	$156.00	A3410.401
	(47) 24x365 Remote Monitoring w/Microsoft & 3rd Party Patch Mgmt-Windows Workstations	$188.00	A3410.401
	(4) Sophos MDR Essentials Server	$57.60	A3410.401
	(1) Datto Automatic Off-site Disaster Recovery Backup to Cloud	$495.00	A3410.401
	(37) PYRAMID Duo Secuity- 2FA/Two Factor Authentication	$111.00	A3410.401
	(1) "PYR Alert" Enhanced Security Monitoring	$99.00	A3410.401
	(32) Sophos MDR Essentials- Workstations	$238.40	A3410.401

Vestal Fire District
Abstract of Audited Voucher List

	(1) AppRiver Microsoft Office 365 E3	$767.75	A3410.401
	(32) AppRiver Microsoft Office 365 E5	$54.75	A3410.401
	(37) Microsoft Entra ID P1	$259.00	A3410.401
	(37) AppRiver Email Risk Management Bundle	$148.00	A3410.401
Pyramid Business Systems, Inc.	PYRAMID Technical Support Hours	$2,832.50	A3410.401
	Ticket #: 119475- Station 4 Setup		
	PYRAMID Technical Support Hours	$6,490.00	A3410.401
	Ticket #: 112222- Vestal Fire District Firewall Order		
	PYRAMID Technical Support Hours	$3,358.30	A3410.401
	Ticket #: 119474- Station 3 Setup		
Pyramid Business Systems, Inc.	PYRAMID Technical Support Hours	$412.50	A3410.401
	Ticket #:118616, CloudKey Order		
The Drain Brain	Repair & Clean Drain at Station 3	$494.00	A3410.413
Webers Plumbing & Heating	Install new toilet and parts for Station 3 Men's Room	$453.00	A3410.413
	TOTAL	**$41,849.46**	
	Grand Total of Claims for Buildings & Grounds-IT	**$46,557.58**	

Vestal Fire District
Abstract of Audited Voucher List

05/21/2025 Fire District Meeting
Fleet Maintenance Expenses

Vendor	Comments	Amount	Line
To be Paid on May 15, 2025.			
Mirabito Fuel Group	Gasoline & Diesel Fuel	$1,344.37	A3410.419
	TOTAL	**$1,344.37**	
To be Approved on May 21, 2025 and To be Paid on May 22,2025.			
2025 Expenses			
Brush Mark Signs	Lettering on Midi 2 and Midi 3	$4,950.00	H3410.2B
East Coast Emergency Lighting	Various warning equipment for Chief 32 POV & Chief 32-3 POV	$2,783.02	A3410.407
East Coast Emergency Lighting	Emergency Lighting for Midi 2 and Midi 3	$1,712.96	H3410.2B
Federal Safety Equipment	Labor & Service on Rescue 1	$150.00	A3410.407
Federal Safety Equipment	Standard Chassis Service, Labor, Parts, Service, NYS Inspection for Rescue 2	$5,134.65	A3410.407
Federal Safety Equipment	Parts & Labor for New Brush 32-3	$4,500.00	A3410.208
Federal Safety Equipment	Standard Chassis Service, Labor, Parts, Service, NYS Inspection for Reserve Engine (Engine 5)	$5,484.32	A3410.407
H&W Contracting	Installed customer lights and siren on GMC Pickup (Chief 32 POV)	$400.00	A3410.407
Schultz's Vestal Service Center	Tire Mount & Balance , Waste Fee for Chief 32-4	$178.00	A3410.407
	Lube, Oil, Filter, NYS Inspection, Remove & Replace rear disc brake calipers, pads, disc rotors for Chief 32-4	$363.50	A3410.407
	Lube, Oil, & Filter for Chief 32-2	$45.00	A3410.407
Snake Creek Marine, Inc.	Parts & Service for Rescue 1 Boat	$262.51	A3410.407
United Auto Supply	Battery ASM, Core Change	$258.00	A3410. 407
Verizon Connect LLC	Monthly Vehicle Tracking Subscription	$30.34	A3410.407
Williams Ford of Binghamton	Labor & Parts for Utility 32-4 and Utility 32-3	$1,969.02	A3410.407

Vestal Fire District
Abstract of Audited Voucher List

TOTAL	**$28,221.32**

Central Storage Expenses

2025 Expenses

Morris-Croker LLC	(11) Golfire Shields per Dept. Spec	$417.45	A3410.410
Morris-Croker LLC	Turnout Gear Repair- FF Matt Howard	$110.31	A3410.410
Morris-Croker LLC	(2) LION V-Force Bi-Swing Coats, (1) LION V-Force High-Back Pants	$8,166.00	A3410.410
	TOTAL	**$8,693.76**	

Grand Total of Claims for Fleet Maintenance & Central Storage **$38,259.45**

Meeting Date 05 21 2025

Vestal Fire District
Abstract of Audited Voucher List

05/21/2025 Fire District Meeting
Training & Safety Expenses

Vendor	Comments		Amount	Line
To be Paid on May 1, 2025.				
UHS Sports Performance	Training Fee for May 2025		$200.00	A3410.410
		TOTAL	**$200.00**	
To be Approved on May 21, 2025 and To be Paid on May 22, 2025.				
2025 Expenses				
Avive Solutions, Inc.	(5) AED's, (5) Carrying Cases, (4) Training Cartridges, Shipping		$3,515.75	A3410.410
DnD Sanitation	Handicapp Rental for Training Site for April		$150.00	A3410.426
Home Central	(1) Push Lock Box for Training Site		$54.94	A3410.426
New York State Association of Fire Chiefs	Fire District Administrators Training Series Classes for (4) Commissioners, (2) District Staff		$1,950.00	A3410.404
New York State Association of Fire Chiefs	Fire District Administrators Training Series Classes- Asst. Chief Charles Paffie		$125.00	A3410.404
		TOTAL	**$5,795.69**	
		Grand Total of Claims for 2025 Expenses	**$5,995.69**	

Vestal Fire District
Abstract of Audited Voucher List

Fire District Expenses for 05/21/2025 Meeting	
Accounts Payable	**$0.00**
Encumbrance	**$0.00**
2025 Expenses	**$172,518.53**
TOV Reimbursement	**$0.00**
Total Audit of Claims Amount	**$172,518.53**

From:	Andrew W. Eaton
To:	Thomas McCartney; Susan Bowen; Daniel Kirchheimer; David Harrington; Ronald Birdsall; Mark Tomko
Subject:	May Dept. President report
Date:	Tuesday, May 20, 2025 4:21:24 PM

For the 5/21/25 meeting:

Station -1 is holding the 1st blood drive since covid on 5/21/25 from 1-6.

Station -2 Nothing reported.

Station -3 Nothing reported.

Station -4 Nothing reported.

Four more blood drives will be offered

6/30 same times

7/21 same times

8/27 same times.

I will be asking the other stations to help with personnel to cover a community table for information and applications for the Fire Dept.

On a separate note Sue Messina has offered to help staff our table tomorrow.

Thank you.

Andy

Andrew Eaton
(607) 239-8621
Vestal Fire Department
President/Safety Officer

From:	John Paffie
To:	Susan Bowen
Cc:	Thomas McCartney; David Harrington
Subject:	FD report
Date:	Tuesday, May 20, 2025 7:36:20 PM

Good evening , and let me start off by apologizing for the report being so late. Just got tied up with the budget, and what not...life. Anyway, here we go.

Fire calls since last District meeting: approx 83
Calls -BU since last District meeting: approx 17
Fires in the Town : 3 working car fire / and 2 working lawn mower fires
Mutual Aid given : 6 calls

- Stand by for City of Binghamton for 2nd alarm building fire
- Respond with Endicott for a 2nd alarm building fire
- Respond with Silver Lake for fully involved house fire
- 2nd alarm brush fire in Conklin
- Water Rescue call to asst Police
- Water Rescue call to assist getting someone off the island

Unusual call for the month- vehicle into the Buffet Star. Originally came in as on fire, with entrapment. I, Chief 32, first on the scene veh was off, operator was out. No fire, no entrapment. Established command, started codes due to the stability of the building. Very minor injuries AGAIN for a vehicle into a building on Vestal Rd (don't want to be there for 3rd one,haha) Very Lucky!!

Office of Emergency Services- Letter sent from Battalion 3 Water Rescue that if a single department is requested, they are getting the whole team. All agencies within the BAT 3 Water Rescue agreed, passed onto FC Buckler and in turn to Response Plans.

Several members going through Truck Operations right now and a couple other classes. Asst Chief Paffie attending a class at the NY State Chief's Show in June

Members attended the PA Fire Show in Harrisburg over the past weekend

Foam mitigation- Still working on putting Foam on the Engines. Working with the tank farms to see where we need to go for a new Foam Truck in the future. Looking to schedule a meeting between District, Department, Tank Farm personnel and Haines in the very near future to discuss moving forward.

All Stations were involved with Recruit NY, although not a great turn out by the public, we did receive 1 new applicant for Station 2

Chiefs (Captain Walter for Chief Stout) met on Monday for about 3.5 hours and went over the preliminary budget. Good discussions through the night, and something we need to discuss in the future is water flows, hose lines and nozzles, are we getting what we need from our pumpers. Discussion for the future for sure to bring VFD up to where we need to be. Will be reaching to FC Harrington and Marissa to go over a couple things, but overall went fairly smooth.

John Paffie
District Fire Chief

From:	Thomas McCartney
To:	Susan Bowen
Subject:	Fire Commissioner 1 report 5/19/25:
Date:	Sunday, May 18, 2025 12:21:37 PM

Fire Commissioner 1 report 5/19/25:

4/21 Fire District staff duties task analysis with FC2, Treasurer and Director of Purchasing.

4/21 meeting with District Fire Chief on various issues.

4/23 Administrative professionals lunch at the district office.

4/26 Recruit NY, tour of all station with Town Chair of Public Safety Committee.

4/28 Fire District staff duties task analysis with FC2, Treasurer and Director of Purchasing.

4/28 2026 budget planning with FC2, District Fire Chief, Treasure and Director of Purchasing.

4/30 Meeting with Fire District Secretary regarding training site financial records and district support for the training site.

5/5 Vestal Rotary Club donation presentation

5/5 Fire District staff duties task analysis with FC2, Treasurer and Director of Purchasing.

5/6 Town of Vestal Finance meeting re: amounts owed to fire district and other finance issues.

5/12 Fire District staff duties task analysis with FC2 and District Secretary.

5/12 M2/3 meeting with Chiefs.

5/13 Meeting with Clay Ellis on external communications, 2026 budget, CAFS foam.

5/14 2026 budget planning meeting with fire District Secretary and Director of Purchasing.

5/19 Meeting with FC2 on various issues.

Thomas E. McCartney II, Chairman

Board of Fire Commissioners
Vestal Fire District

tmccartney@vestalfiredistrict.org

1136 Front St., Suite 1

Vestal, NY 13850

vestalfiredistrict.org
607-761-4430 (mobile)
607-797-2756 x380 (District Office)

To: Vestal Fire District Secretary Susan Bowen
From: Fire Commissioner David Harrington
Date: Tuesday 05/20/2025
Subject: Vestal Fire District Report for 05/21/2025 Meeting

Finances:

1. Assessed and provided initial estimation to Director of Purchasing and District Treasurer for Dry Hydrant project in 2026 budget proposal for $15k based on range for materials, installation, and labor; greater assessment to be performed by the Fire Department.
2. 2026 Budget timeline meetings dates provided to Fire Commissioner McCartney; all budget work sessions were scheduled for the annual process.
3. Reviewing budget submittals as they arrive.
4. Utilizing the new Fiscal Budget Owners Roster as tracking file for the collection of the budgets from the fire department and fire district.
5. Fire District Treasurer has updated the 5Y/20Y Long Term Forecast with an updated debt service payment schedule.
6. Scheduled and completed 4 meetings:
    a. 4/28 virtual meeting for 2026 Fiscal Budget Discussion with Fire Commissioner McCartney
    b. 4/28 virtual meeting on 2026 Fiscal Budget Check In for budget submittals status and 2026 budget timeline with Fire District Chief, Fire Commissioner McCartney, District Treasurer, and Director of Purchasing
    c. 5/7 virtual meeting to review and update Fleet Replacement schedule work sheet with Fire Commissioner Birdsall and Fleet Director Purdy.
    d. 5/20 meeting with Fire Commissioner Kirchheimer and Facilities Director McCartney; reviewed 2026 draft facilities budget proposal and reviewed 5Y/20Y Buildings & Grounds Reserve fund forecasting for current projects loaded; discussed additional projects needing to be forecasted with target years. Also, discussed new Repairs Reserve Fund which needs some analysis performed; Facilities Director to review and provide revisions in preparation for budget simulation runs.

Grants & Funding:

1. Continue to get the Fred Singer Training Facility set up in SAM.gov system and research available grants and funding opportunities.
2. Awaiting information from Fire Department on their effort to setting the Facility up as a charitable organization.
3. Awaiting word on the previously submitted Community Grant for the Fred Singer Training Facility.
4. Awaiting Fire Department marketing video for inclusion in the funding outreach for the Fred Singer Training Facility.

Records Management:

1. Records Management Coordinator Rose had no specifics to report.
2. Modified Fire Reports and Training/Misc Sheets scorecard to a weekly frequency from monthly by Coordinator Rose to Fire Commissioner Harrington.

Process Review & Efficiency Improvements:

1. Scheduled and completed 4 meetings:
    a. 4/21 virtual meeting on Fire District Duties/Tasks Review with Fire Commissioner McCartney, District Treasurer, and Director of Purchasing.
    b. 5/5 virtual meeting on Fire District Duties/Tasks Review with Fire Commissioner McCartney, District Treasurer, and Director of Purchasing.
    c. 5/12 virtual meeting on Fire District Duties/Tasks Review with Fire Commissioner McCartney and Fire District Secretary.
    d. 5/19 virtual meeting on Fire District Duties/Tasks Review with Fire Commissioner McCartney and Director of Purchasing.
2. Created and provided Fire District Positions and Task Work Sheet for tracking work performed on weekly basis, as part of the on-going assessment of Fire District workload across the 3 staff positions; 2 Month Work Sheet tracker provided to Director of Purchasing and Fire District Secretary.
3. Modified Fire Reports and Training/Misc Sheets process to include notification step by all 4 stations to advise once postings are on their boards to complete the monthly reports process for the scorecard.

Begin forwarded message:

From: Derek Waddell <derekmwaddell@gmail.com>

Date: May 20, 2025 at 07:03:53 EDT

To: "Andrew W. Eaton" <AWEaton@vestalfiredistrict.org>, Fire Commissioner3 <vfdcommissioner3@vestalny.gov>, vfdchief <vfdchief@vestalny.gov>, Fire Commissioner1 <vfdcommissioner1@vestalny.gov>, Derek Waddell <dwaddell@vestalfiredistrict.org>

Subject: April/May update

For Commissioners meeting 5/21/25

No accidents reported.

No incidents reported.

No reports or concerns made to training or safety.

We are working with Doug and the 2nd Lts on getting outlines written up for training docs. We have them and we are working to expand on them.

We will be having a REDNMX training soon with officers to go over documentation. Doug Rose will be running the training.

Department training for May 12th had 78 in attendance. Training was well received.

The 5 new AED are here and will be in service shortly. One for each station and one for Chief 32A car to try one out that is in a Chiefs car. We spoke to Chuck and he is on board. We also want to get the AED stickers for the apparatus to signify where they are on the apparatus.

We have been having AED connectivity issues with station 2 and I have walked through them with Lt VanDervort and Josh Fischbeck. There is a ticket in to IT to check on the issue. It may be an AED, we are not sure yet.

The new EMS bags are in and Colin Allis is working on them. Photos attached. We will ask the stations to choose a spot to put them that is consistent across the engines.

Andy and myself submitted the budget, I know there was trouble opening the document and not sure why.

We have received in bids the new flow testers that should be accepted tonight. Paige has all the info.

We still cannot see the training and safety budget in the T drive.

We still don’t have access to NFPA.

We still awaiting the final results from the consultation from PESH. I believe we have now given them all that they asked for.

June department training is TBD. We moved from June to May and now have an open spot.

We submitted a training request for 4 members to attend a day of training in Cortland for some of our rescue jack equipment. Paige has the paperwork I filled out and the pricing that need board approval.

I am working with IFSTA to see what is needed for some of our members to be recognized as compliant trainers so we can hold some state classes here at Vestal and be awarded certificates of completion for state training. This is a big next step for our department if we can get some guys trained up to IFSTA level requirements. I think this is a vital next step in moving the department forward and giving our members more quality trainings. More to come but I am excited to see what we will be able to offer. With the sign off from IFSTA and following the state guidelines it would be as if we were taking a state class given by our own members. It will feee up some of our dependency on state and county training.

Andy and I received our laptops. They are working perfect. Thank you for getting us those. They have already been a great help for us.

That’s all for now.

Thank you for the support and guidance.

“Everyone goes home and will train that way.”

DoT&S Waddell

This is Derek and I approve this message.


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WRAP
BEFORE
APPLYING

Board of Fire Commissioners–Facilities, IT, Security, Member Relations Reports
May 21, 2025
Dan Kirchheimer

1. Facilities
    a. Officially Appointed Dustin McCartney Director of Facilities. See Separate Report
    b. Met with Director McCartney, Commissioner Harrington, and myself to solidify the 2026 Budget.
    c. Station 4 Sale
        i. Buyer had an inspection done and brought up two issues
            1. Drain from the “old” section of the building drains into a drum outside, presenting an environmental concern. A study has been started to assess further action.
            2. Electrical issues have been uncovered. Still in early stages of assessment and whether this is something the fire district is willing to address or not.
            3. Many discussions with real estate brokers and attorney
    d. Sealcoating Scope of Work is ready to go to bid
    e. Generator PM’s
        i. Waiting on quotes
2. Physical Security–See separate report from Colin White who is doing an excellent job.
3. Information Technology
    a. See Separate Report from Director Fischbeck
    b. Grey Goose Graphics obtained footage at Monday’s training to put together the recruitment video.
    c. Budget for 2026 is ready to be turned in.
4. Member Relations
    a. EAP–have drafted mental health EAP, will be meeting with Dr. Mazzeo to implement a program
    b. Banquet–Tioga Downs October 18, 2025, October 17, 2026
        i. DJ has been booked
        ii. Awards program is to be rolled out at the June department meeting.
5. Minor Property Damage issue
    a. Pritchard will be fixing the driveway of the homeowner on Marion Street in June